



## Expression of Interest - Function Equipment Provider

**Organisation:** Wylie's Baths Trust Incorporated

**Location:** 4B Neptune Street Coogee, NSW 2034

**Category:** Function Equipment Provider

**Status:** Open

**Closing date:** 31 October 2021

**Description:** Wylie's Baths Trust is calling for Expressions of Interest (EOI) for Function Equipment Provider, incorporating the provision of furniture, lighting, kitchen equipment, cutlery, glassware (polycarbonate only), soft styling elements, vases, linen and more.

Wylie's Baths is a not-for-profit, public community pool. The Wylie's Baths Trust holds a licence agreement with Randwick City Council to operate this venue as a public bathing facility.

Ancillary to the purpose of providing a recreational facility (and for the financial sustainability to the Baths) the Wylie's Baths Trust is permitted to hire out the facility for private functions.

These private functions contribute greatly to raising funds for the management, maintenance, restoration, and protection of the facility for the swimming public.

Each year, Wylie's preferred Function Management/Catering partners host up to 30 private functions; and work closely with the preferred Function Equipment Provider to execute professional and memorable events for our clients.

**Wylie's Baths Trust is seeking additional partner companies to diversify client function options. The Function Equipment Provider is responsible for liaising with clients, partner Function Management/Catering Partner, and Wylie's Baths staff to quote, deliver, install, and remove event equipment with minimal impact to the swimming public.**

Expressions of interest must include:

- Site visit/inspection prior to submission of EOI (this can be virtual or in person, pending COVID restrictions)
- Relevant experience and qualifications
- An inventory list of equipment available to hire
- Description of services with any points of difference in function equipment hire market
- A link to your website & social media accounts
- 3 venue, trade, or client references
- Proposed terms of trade for exclusive dealing

Essential criteria include:

- Range of poly-carbonate glassware
- Sufficient labour to provide efficient services to a difficult-to-access venue (down 40 stairs)

Expressions of interest must be emailed to [swimnow@wylies.com.au](mailto:swimnow@wylies.com.au) by 15 October 2021.

The Event Equipment Provider contracts will be offered to the business whose expression of interest best demonstrates their capacity to deliver these services successfully with both sensitivity to community space and professional capability in the full-service function equipment hire market.

Please contact Baths Manager, Courtney Tallon, to arrange a site visit (in person, or virtual) and if you have any questions.